



SEPTEMBER 8-11, 2022

Food Vendor Application

Downtown Grand Forks on the Greenway

Booth cost: 18% sales

Applications are due by July 8, 2022.

Save time and money with Greenway Festival Dollars
You don't need to deal with cash or credit card fees

GREENWAY TAKEOVER FESTIVAL



FOOD & BEVERAGE APPLICATION CHECKLIST

Concessionaire Name: _____

APPLICATION DEADLINE IS **JULY 8, 2022** BY 5:00PM.
ONLY COMPLETE APPLICATIONS WILL BE ACCEPTED.

Application

Menu

Food License

Photos of previous event set-up and Menu items to be SOLD emailed to
tricia.lunski@hbsound.com

RETURN APPLICATIONS, PAPERWORK AND PAYMENT TO:

HB Presents
101 North 8th Street
Grand Forks, ND 58203
P. 701-775-1150 | tricia.lunski@hbsound.com

QUESTIONS?

Tricia Halvorson Lunski | 701-775-1150 | tricia.lunski@hbsound.com
Brian Lofthus | 701-775-1150 | brian.lofthus@hbsound.com

Staff Use Only

Received: _____ Approved: _____ Not Approved: _____ Notified: _____

Payment: _____ Amount: _____ Receipt #: _____ Booth #: _____

Notes: _____

GREENWAY TAKEOVER FESTIVAL



GTF GENERAL INFORMATION & TERMS OF PARTICIPATION

BOOTH SALES:

- Greenway Takeover Festival will be using a ticket system for food and beverage. Sheets with 10 - \$1 tickets will be sold to attendees by GTF staff. Greenway Takeover Festival will keep 18% of all sales, so please adjust your pricing accordingly. Concessionaires are **NOT** allowed to accept any payment except Festival Tickets - all sales will be done with the ticket system.

GENERAL INFORMATION:

- Dates: Thursday - Sunday, September 8-11, 2022
- Admission free before 6pm on Thurs, Friday, Saturday and all day Sunday, nobody is asked to leave.
- \$5-\$20 admission after 6pm on Thursday, Friday & Saturday
- Event Location: Grand Forks Greenway - near 50-98 Riverboat Rd, Grand Forks, ND 58203
- Expected Attendance: 20,000+
- Event will be held rain or shine
- Overnight security provided
- NO OUTSIDE FOOD OR BEVERAGE allowed

VENDOR FEE:

- **\$600 deposit in the form of a check that will be returned after the festival - guarantees your arrival**
- **Vendor who fails to be open for all festival hours will forfeit deposit**
- **Vendor discovered accepting any form of payments besides festival dollars will forfeit deposit**
- **Vendor driving on unauthorized areas of the Greenway grounds will forfeit deposit**
- Fuel cost for electricity is \$50 (50 amp at 220v) for the full festival
- Seating will be provided for customers
- Vendor deposit must be included with application
- Forms of payment accepted: Check (made to HB Presents)
- Exhibitor will be charged an additional \$35 for returned payments

SETTLEMENT:

- Tickets will be counted and logged daily with a representative from the Festival and your company. Please note - tickets will be logged after lunch on Friday and Saturday and the end of each night and other agreed upon times.
- Vendors will be paid for sales by check from HB Presents the following week of the festival.

GREENWAY TAKEOVER FESTIVAL



APPLICATION:

- Deadline is **July 8, 2022**
- A maximum of 12 Food Trucks will be accepted.
- Application must be filled out completely with all required items and payment submitted.
- Application submission is not guaranteed acceptance
- Once the Concessionaire space is full, exhibitors will be placed on a waiting list
- Greenway Takeover Festival has the right to reject an exhibitor for any reason
- GTF will work hard to make sure menus don't overlap other vendors. Example - we will only allow one mini donut vendor.

CANCELLATION POLICY:

- No refunds allowed after **5pm on August 4, 2022**
- All cancellations shall be in writing to Tricia Halvorson Lunski at tricia.lunski@hbsound.com

SCHEDULE:

Music and/or entertainment will be provided during all open hours

THURSDAY	FRIDAY	SATURDAY	SUNDAY
			9am - Hope Church service
5pm - Gates Open	11am - 2pm - Lunch	11am - Gates Open	11am - Gates Open
6pm - Opening Band	5pm - Gates Open		12pm - Koo Koo Kanga Roo
9pm - Headliner	9pm - Headliner	9pm - Headliner	
11pm - Curfew	11pm - Curfew	11pm - Curfew	2pm - Festival closes

EXHIBITOR REQUIREMENTS:

- Lighting source for the picnic area will be provided
- Generator space is available, please communicate your needs
- Food Trucks and booths must be placed at the agreed upon time and must be open during festival hours
- All Food trucks and booths are subject to inspection by the City of Grand Forks
- No alcohol can be sold

GREENWAY TAKEOVER FESTIVAL



I, _____, understand that the Greenway Takeover Festival uses a ticket system and the GTF will retain 18% of all proceeds. All tickets are sold in \$1 increments and will not require change. I am responsible for all taxes for all sales in my Food Truck or booth. Greenway Takeover Festival will pay all credit cards fees.

I, _____, understand:

- **Vendor who fails to be open for all festival hours will forfeit deposit**
- **Vendor discovered accepting any form of payments besides festival dollars will forfeit deposit**
- **Vendor driving on unauthorized areas of the Greenway grounds will forfeit deposit**

Signature, Owner of Food Truck or booth

Date

Signature, Festival Manager

Date